



# SITE READINESS GRANT APPLICATION



## GRANT OVERVIEW

The economic development site readiness program aims to support local communities in preparing sites for industrial development, thereby attracting new businesses and job growth.

## ELIGIBILITY & FUNDING

**Eligibility:** Open to Local and Regional Economic Development Organizations and Distribution Cooperatives (organizations must be in communities served by WVPA member electric co-ops).

**Site Requirements:** The site must be identified for industrial or residential development.

**Leveraging Funds:** Applicants must demonstrate a commitment to leveraging the grant funds with additional public or private resources.

**Funding Amount:** Wabash Valley Power Alliance can allocate up to \$10,000 per community per project for this grant. Applicant must have approval from local REMC prior to applying.

## TIMELINE & REPORTING PROCESS

**Grant Application Timeline:** Grants will be available for submission in the first quarter (January-March) of each year. A grant review team will review completed applications in April and award funds in May. **Completed grant applications must be submitted to the Wabash Valley Power Economic Development Team no later than March 31 to be considered.**

**Reporting Requirements:** Organizations that receive grant funding will be required to submit progress reports highlighting use of grant funds, project milestones achieved, and outcomes.

## OBJECTIVES

### SITE ASSESSMENT & PLANNING

Funding can be used for site assessments, feasibility studies, or planning activities to identify, modify, or address infrastructure needs, environmental considerations, or regulatory requirements.

### INFRASTRUCTURE DEVELOPMENT

Grants can support the development or enhancement of infrastructure if necessary for site readiness, including but not limited to utilities (water, sewer, electricity, road access, and telecommunications).

### ENVIRONMENTAL REMEDIATION

Funding may be allocated for remediation efforts to address any environmental challenges or hazards present on site.

### MARKETING MATERIALS

Funding may be used for creation of marketing materials designed to support the industrial or residential site development in consideration, ultimately assisting the local community in marketing the prospective land for future development.

## APPLICATION PROCESS

### 1. PRE-APPLICATION CONSULTATION

Prospective applicants are encouraged to consult with the Wabash Valley Power Alliance Economic Development Team to discuss project eligibility and application requirements. To schedule your consultation, contact Zyan Miller, Economic Development Relations Specialist, at [z\\_miller@wvpa.com](mailto:z_miller@wvpa.com).

### 2. APPLICATION SUBMISSION

Applicants must submit a detailed project proposal outlining the scope, objectives, budget, timeline, and expected outcomes of project. Please see the application questions on the following pages.

### 3. REVIEW AND SELECTION

Applications will be reviewed based on criteria such as economic impact, feasibility, readiness to proceed, community support, and alignment with local economic development strategies.

### 4. GRANT AWARD

Successful applicants will receive grant awards based on the scope and budget of their project.



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## APPLICANT INFORMATION

Organization  
Name

Contact  
Name

Address

City

State

ZIP

Email

Phone

Electric Cooperative

I have contacted and received approval from the electric cooperative for this project. (This is required.)

## PROJECT QUESTIONS

Funding Amount Requested (Refer to “Eligibility & Funding” section on first page.)

Please provide a concise title for the proposed project.

1. Please describe the project in detail, including objectives, scope, and anticipated outcomes. Please describe how it aligns with the goals of the site readiness grant program and your community.

2. Provide details about the proposed site, including location (physical address and coordinates), current land use, size, and any existing infrastructure or environmental considerations.

3. What specific infrastructure, environmental remediation, or planning activities are needed to prepare the site?



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## PROJECT QUESTIONS (CONTINUED)

4. Outline the proposed project timeline.

5. Provide a detailed budget for the project including proposed expenses and incorporating the WVPA grant. Please include any matching funds or other financial resources committed to the project.

6. Describe your organization's experience and capacity to manage the proposed project. Please list key personnel.

7. Please provide any additional information that may be important for WVPA to consider with this application.

## APPLICANT SIGNATURE & AGREEMENT

\_\_\_\_\_

*Full Name*

\_\_\_\_\_

*Date*

*By signing this agreement, I understand the information submitted is accurate to the best of my knowledge. I understand that application submission does not guarantee an award. My organization will, as needed, provide reporting as to the status of the funding and its support of the project. My organization also will be willing to participate in promotional efforts to support WVPA's incentive and economic development efforts. **Please note: Only Local Economic Development Organizations can apply on behalf of communities.***

These questions are designed to gather comprehensive information about the proposed project, ensuring that Wabash Valley Power has a clear understanding of project goals, feasibility, community impact, and that the project aligns with our grant initiatives. Adjustments can be made based on specific program guidelines and priorities.

For any additional information, questions, or to schedule your project consultation please contact:  
Zyan Miller, Economic Development Relations Specialist, at [z\\_miller@wvpa.com](mailto:z_miller@wvpa.com)



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## FOR COOPERATIVE USE ONLY

*For Co-op Staff:* Have you reviewed and approved this project proposal for grant funding?

*For Co-op Staff:* Are there any notes or considerations for the WVPA team?